Manage your research product information in the National Science Foundation Public Access Repository (NSF-PAR) with ease and efficiency. The records management capability of NSF-PAR allows you to view and search through your records and edit your records to ensure the quality of information is up to date. These features have been designed to help fulfill NSF’s long-standing commitment to clear and open communication of research results.

- Reference the legend and row icons to distinguish between types of research products shown in the products table.
- Filter record results specifically by research product type from the dropdown list.
- Refine record results by querying using the input fields individually or in combination.
- View record details and verify metadata information for each product type.
- Edit your records to ensure your entries are up to date and the quality of data being shared is accurate.

### Steps to Manage Your Research Products in the NSF-PAR

1. **Sign in to Research.gov:**
   - Open [Research.gov](http://Research.gov).
   - Click **Sign In** located at the top right of the screen to enter credentials.
   - On the NSF User Login page, enter your **Primary Email Address** or **NSF ID** and **Password** and click the **Sign In** button.
2. Click the Manage Research Products link:

My Desktop

Prepare & Submit Proposals
- Prepare and Submit Proposals (Limited proposal types)
- Demo Site: Prepare Proposals
- Prepare Proposals in FastLane
- Proposal Status

Awards & Reporting
- Notifications & Requests
- Project Reports
- Award Functions
- NSF Public Access Repository (NSF-PAR):
  - Add Research Products
  - Manage Research Products

Fellowships & Honorary Awards
- Graduate Research Fellowship Program (GRFP Officers only)

Manage Research Products

Use NSF-PAR to add your research products by entering a Digital Object Identifier (DOI) and associating them to specific NSF awards. You can also search for and manage research products that you have previously entered for your awards.

Research Products Previously Submitted

<table>
<thead>
<tr>
<th>Type</th>
<th>Award ID(s)</th>
<th>Title</th>
<th>Author(s)/Creator(s)</th>
<th>DOI Number</th>
<th>PAR ID</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Test Title</td>
<td>Smith, John; Jones, Jane;</td>
<td>10.NNNN/XXXX</td>
<td>#</td>
<td>Edit</td>
</tr>
<tr>
<td></td>
<td>#</td>
<td>Test Title</td>
<td>Smith, John; Jones, Jane; Johnson, Mary</td>
<td>10.NNNN/XXXX</td>
<td>#</td>
<td>Edit</td>
</tr>
</tbody>
</table>

Showing 1 to 3 of 3 | << < Prev 1 Next > >>
Apply available features described below:

- Filter and search your previously submitted research product entries by using the **Type** dropdown.

**NSF Public Access Repository (NSF-PAR)**

A partnership with the Department of Energy,
Office of Science and Technical Information

**Manage Research Products**

Use NSF-PAR to add your research products by entering a Digital Object Identifier (DOI) and associating them to specific NSF awards. You can also search for and manage research products that you have previously entered for your awards.

**Research Products Previously Submitted**

<table>
<thead>
<tr>
<th>Type:</th>
<th>Award ID:</th>
<th>Title:</th>
<th>Author/Creator:</th>
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<th>PAR ID:</th>
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</thead>
<tbody>
<tr>
<td>-- Select Type --</td>
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</tbody>
</table>

**Apply available features**

- Filter and search your previously submitted research product entries by using the **Type** dropdown.

**Use any of the input fields individually or in combination to search for a specific record.**

**Award ID:**

<table>
<thead>
<tr>
<th>Award ID:</th>
<th>Title:</th>
<th>Author/Creator:</th>
<th>DOI Number:</th>
<th>PAR ID:</th>
</tr>
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</table>
How PIs/co PIs add datasets to the NSF PAR and In progress Project Reports in Research.gov (cont.)

Managing Research Products in NSF PAR

- Use the visual icons to quickly identify a specific research product from other recorded product types.

<table>
<thead>
<tr>
<th>Type</th>
<th>Award ID(s)</th>
<th>Title</th>
<th>Author(s)/Creator(s)</th>
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<tbody>
<tr>
<td>📖</td>
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<td>Test Title</td>
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<td>#</td>
<td>Test Title</td>
<td>Smith, John; Jones, Jane; Johnson, Mary;</td>
</tr>
</tbody>
</table>

- Use the View link to verify dataset URL and available content.
- Use the Edit link to verify and update product metadata information or add additional NSF award IDs.

November 2021
Note: You may add additional NSF award IDs and refresh metadata information.

Edit Dataset

Award Information:
- Award ID: ******
- Acknowledgement: Federal Government License - Acknowledged, 07/27/2022
- Created by: John Smith
- Sponsoring Organization: National Science Foundation

Dataset Information:
- NSF-PAR ID: ******
- DOI Number: 10.1111/0000.0
- Title(s): Test Title
- Creator(s): Smith, John; Jones, Jane
- Corporate Creator(s): Test Corporate Creator
- Publisher: Test Publisher Name
- Publication Year: 2000
- Description(s): Abstract
  
  
  Table of Contents
  
  Series Information
  Test Journal Name, Volume 3, Issue 2 November 2010 Pages 00–02

- Subject(s): test subject1; test subject 2; test subject 3
- Format(s): XML; Model: XLSX
- Size(s): 0MB; 150B; 313B
- Version: 2.0

Submit Updates  |  Cancel
If you wish, you may print a summary of your research product information by clicking the **Print Summary** button.

**Questions and Helpful Resources**

- **NSF Help Desk**
  IT system-related and technical questions may be directed to the NSF Help Desk at 1-800-381-1532 (7:00 AM - 9:00 PM ET; Monday - Friday except federal holidays) or via rgov@nsf.gov.

- Additional training resources are available on the Research.gov [About Public Access](https://www.research.gov/about_public_access) page. Please also refer the [NSF Public Access Initiative](https://www.nsf.gov/about/public-access-policy) for more information.