The Annual Project Report (APR) is due during the 90 days prior to the end of the current budget period. This allows adequate time for the cognizant NSF Program Officer to review and approve the report prior to the start of the next budget period. The Principal Investigator (PI), Co-PIs, and Sponsored Program Officials associated with the award receive E-mail notifications every 30 Days during the 90 days preceding the end of the current budget period. APRs become overdue at the end of the budget period (e.g., Year 1 of a Standard NSF Grant).

Timely submission of the APR is required by NSF Research Terms and Conditions, NSF Grant General Conditions, and NSF Cooperative Agreement Financial & Administrative Terms and Conditions (CA-FATC). Reports are considered due until the cognizant NSF Program Officer approves the report.

The Final Project Report (FPR), which is the final APR of the project, and Project Outcomes Report for the General Public (POR) must be submitted NO LATER THAN 120 Days following the End Date. These reports become overdue on day 121 following the end date of the grant. Overdue Project Reports will delay additional funding (e.g., Increments, Supplements) and administrative actions (e.g., No Cost Extensions) for current awards or any associated awards.

Timely submission of the FPR and POR is required by NSF Research Terms and Conditions, NSF Grant General Conditions, and NSF Cooperative Agreement Financial & Administrative Terms and Conditions (CA-FATC).

NSF Program Officials do not approve the Project Outcomes Report. NOTE: Submission of this Report marks the completion of the Project and begins the Closeout procedures. Be absolutely sure the project is over before submission!